



SATHYABAMA

INSTITUTE OF SCIENCE AND TECHNOLOGY
(DEEMED TO BE UNIVERSITY)

Accredited "A" Grade by NAAC | 12B Status by UGC | Approved by AICTE

www.sathyabama.ac.in

INTERNAL QUALITY ASSURANCE CELL

ACADEMIC AND ADMINISTRATIVE AUDIT REPORT – INTERNAL

ACADEMIC YEAR 2019-20

29.06.2020 and 30.06.2020

S. No.	Parameter	Verification Yes/No	Observations / Suggestions
Curricular Aspects			
1	Is curriculum in line with local/national/regional/global needs and with PO, PSO	Yes	
2	Is the curriculum focus on employability / skill development/ entrepreneurship	Yes	<ul style="list-style-type: none">The curriculum has components with special focus on employability, entrepreneurship. Capstone projects, Domain specific elective courses and internships (401 courses focuses on the above)
3	Is new course introduced and syllabus periodically updated	Yes	<ul style="list-style-type: none">105 new courses introduced.
4	Is CBCS / elective system implemented	Yes	<ul style="list-style-type: none">Implemented in 24 programmes
5	Whether the issues of Environment and Sustainability, Gender, Human Values and Professional Ethics addressed by courses	Yes	<ul style="list-style-type: none">Courses on Environmental Science and Principles of Management and Professional Ethics are in curriculumCourse on Human values is not yet introduced in the curriculumActivities are conducted for promotion of universal

			Values and Ethics
6	Is value added course/ field projects /research projects/ internships introduced and students enrolled	Yes	<ul style="list-style-type: none"> • Internships are mandatory and carry credits. • 39 value added courses • To concentrate on the real time projects undertaken in core / IT industries.
7	Is Stakeholder feedback taken for the design and review of syllabus and action taken	Yes	<ul style="list-style-type: none"> • Curriculum formulation / revision are based on the inputs and feedback from students, faculty, Industrial experts, Alumni and employers. Verified BoS minutes.
Teaching, Learning and Evaluation			
8	Is measures taken for supporting advanced learners and slow learners?	Yes	<p>Supporting system for Advanced Learners/ Slow learners – Proof Verified</p> <ul style="list-style-type: none"> • Merit Scholarship • Student's publications • Participation in technical / non technical events / club activities / student chapters • Special classes for slow learners • Constant monitoring of attendance, performance and counseling encouraging for slow learners.
9	Student – Full time teacher ratio		1:20
10	Is student centric method used for enhancing learning experiences?	Yes	<ul style="list-style-type: none"> • Field Projects for experiential and participative learning. • Audio- Visual methodology • Ability Enhancement and Skill Enhancement courses • Project based learning approach • Flipped classroom • Case studies • Addressing complex engineering real time problems • Discussions and debates

11	Is ICT enabled Teaching / Examination / evaluation practiced?	Yes	<ul style="list-style-type: none"> • Google class room
12	Number of full-time teachers with Ph.D		<ul style="list-style-type: none"> • 390
13	Number of teachers who received awards and recognitions	Yes	<ul style="list-style-type: none"> • 46 faculty have received 57 awards / recognitions
14	Is grievances related to teaching - learning / examination / evaluation / facilities addressed?	Yes	<ul style="list-style-type: none"> • Student Help Desk and Student's Grievance cell addresses the grievances of the students in the campus and the issues are addressed with immediate attention. • Based on the feedback on teaching / issues on the examination and evaluation, are addressed and the corrective actions are taken. 1.32 % of student's grievances about evaluation is addressed. •
15	Availability /Dissemination /Attainment of POs, PSOs, Cos	Yes	<ul style="list-style-type: none"> • The COs, POs, PSOs are disseminated to all stakeholders through notice boards, circulars, website, newsletters, Record books, E mail subject attachments etc. • The attainment of Pos, PSOs and COs are evaluated.
18	Average Pass Percentage	Yes	<ul style="list-style-type: none"> • 94.5 %
19	Is Student satisfaction survey (SSS) taken on teaching learning process / action taken?	Yes	<ul style="list-style-type: none"> • https://www.sathvabama.ac.in/academics/iqac/student%20satisfaction%20survey • Students are interested in More practical learning, industrial vision for real time applications based learning, motivating for doing projects in every semester, more interactive sessions and to include more images in PPT rather than simple theoretical points. • Corrective actions are immediately initiated and effectiveness of the corrective action are reviewed by the HoD's / Deans .

			<ul style="list-style-type: none"> Accordingly faculty are advised to prepare ppt with more visually understandable slides.
Research and Development			
20	Is Seed Money received for research?	Yes	<ul style="list-style-type: none"> INR 50000 to 300000 is granted to staff members for their research to develop products and as an outcome, 8 products are now ready for commercialization.
21	Is national/ international fellowship received/ financial support for advanced studies/ research/ innovation and incentives provided by the institution?	Yes	<p>Fellowships received by researchers:</p> <ul style="list-style-type: none"> Visiting Student Scholarship from Lund University Travel grant from DST-SERB Korean Research Fellowship (KRF) for PDF Programme at Gyeongsang National University, South Korea European Research Council (ERC) Fellowship for PDF Programme at Lund University, Sweden Research internship at Kaohsiung Medical University (KMU), Taiwan through Taiwan Education Experience Program Research internship at National Dong Hwa University, Taiwan. Indo-US Purdue Partnership Programme, funded by DST-OVDF. Visiting Professor in Laboratory of Prof. JEAN Marie Lehn (Nobel Laureate In Supramolecular Chemistry In 1987) at Institute of Supramolecular Science and Engineering, University of Strasbourg, Strasbourg, France Young Researcher Fellowship at National Institute for Materials Science (NIMS), Tsukuba, JAPAN.

			<ul style="list-style-type: none"> • collaborative research project with University of Algarve, Portugal. • collaborative research project with Japan Fisheries Research and Education Agency, Japan. • Collaborative research with Hebrew University of Jerusalem • Research Training Fellowship from RTF-DCS scheme of DST. • Financial support provided for faculty exchange programme. • 17 faculty have visited universities abroad under faculty exchange programme.
22	Number of JRFs, SRFs, Post-Doctoral Fellows, Research Associates and other research fellows enrolled	Yes	<ul style="list-style-type: none"> • 29 JRF , 1 SRF, 3 PDF, 1 research associate
23	Is Extramural funding for Research /by Govt/ / Non-govt. agencies/Fund for organizing seminars and conferences received?	Yes	<ul style="list-style-type: none"> • 44 new projects worth around 9 crores have been sanctioned • 34 ongoing projects. • 30 projects completed. • 10 funded programmes organized • Funding agencies – MHRD, MoES, DST, AICTE, DBT, ISRO, DRDO, ICMR.
27	Eco system for innovations including Incubation centre and other initiatives	Yes	<ul style="list-style-type: none"> • TBI incubates – 2 (Imagine Trend & F-Science)
28	Is workshops/seminars conducted on Research methodology, IPR, entrepreneurship, skill development	Yes	<ul style="list-style-type: none"> • 429 programs organized
29	Patents published/awarded		<ul style="list-style-type: none"> • Granted – 62 • Published –36 • Filed – 34
30	Research papers / books and chapters / e-content / Citation Index/ h-index		<ul style="list-style-type: none"> - 471 Scopus and UGC notified journals - 209 High Impact factor publications - Highest impact factor is 12.96 - Scopus H-Index – 71 - WoS H-Index – 60 - 41 Publications in association with International Research Organizations and Universities. • 03 books published by faculty from the research, centres. • 109 Book chapters.

31	Extension activities in the neighbourhood community / awards received / programs conducted/ students participated	Yes	<ul style="list-style-type: none"> • 14 Outreach/Awareness Programmes conducted by Research centres, School of Mechanical, TBI and School of Building and Environment. • Upliftment of Self Help Group Women and awareness programme on segregation of waste to anganwadi children in Kumizhi Village • Exploring Science using foldscopes are organized for School Children • Awareness Programme on Waste Management to Self Help Group Women of Kuthambakkam Village. • awareness programmes to Self Help Group Women on Waste Management, Venkatapuram Village • Awareness program on "Novel Technology based Entrepreneurship Development" for School Children at Kumizhi, Village • national conference on 'Recent Advances in Anthropogenic Disaster Monitoring
32	Collaborative activities/functional MoUs	Yes	<ul style="list-style-type: none"> • 41 collaborative Publications (international and national) • Collaborative agreements with Industries and Universities at National (8) and International Level (34).
	Awards and Recognitions	Yes	<ul style="list-style-type: none"> • SIH-Hard ware Hackathon - MHRD/AICTE • SRISTI-Gandhiyan Young Technology Innovation Awards(GYATI) - DBT-Birac • global student solar ambassadors- AICTE/IITB • Unnat Bharat Abhiyan - MHRD-AICTE • 57 Faculty have received awards / recognised by national / international agencies.

Infrastructure			
33	Facilities for smart class rooms / virtual rooms / conference rooms / furnished staff cabin / New laboratories	Yes	<ul style="list-style-type: none"> • New / upgraded research facilities in Jeppiaar research park and IRC • Nextgen lab • Data science lab, Artificial intelligence lab, Edge computing lab / CSE • Smart class rooms – 44 • Virtual rooms – 20 • Conference rooms – 7 • Furnished faculty cabin - 107
34	ICT - enabled facilities	Yes	<ul style="list-style-type: none"> • 160 class rooms with ICT facilities
35	Student - Computer ratio / available bandwidth of internet	Yes	<ul style="list-style-type: none"> • 3:1 • 1 GBPS – BSNL and 500 MBPS - Jio
36	Facilities for e-content development	Yes	<ul style="list-style-type: none"> • Sathyabama Media centre - Department of Visual communication • 173 Videos in Sathyabama You Tube channel • 15 Course modules in Moodle platform.
37	Budget allocation	Yes	<ul style="list-style-type: none"> • Allocated - Rs. 300000000 and Rs.275143700 is utilized.
Student Support and Progression			
38	Students benefited by scholarships / career counselling/ guidance for competitive examinations	Yes	<ul style="list-style-type: none"> • No. of students benefitted with Scholarships – 1149 • Career counseling – 2009 • More Guidance programs for competitive examination need to be conducted
39	Capacity development and skills enhancement initiatives	Yes	<ul style="list-style-type: none"> • Capacity development and skills enhancement – 21
40	Redressal of student grievances / ragging / Sexual harassment	Yes	<ul style="list-style-type: none"> • Fully functional student grievance cell , students help desk , Anti ragging cell
41	Students qualifying in state/ national/ international level examinations	Yes	<ul style="list-style-type: none"> • No. of students -376 GATE-08,GRE-71,TOEFL-8, GMAT-01, and 288 other examinations
42	Placement of outgoing students/ progressed to higher education/Capability enhancement programs for Placement	Yes	<ul style="list-style-type: none"> • 1745 students have been placed • 14 training programs from placement cell. • Capability enhancement

			<p>programs from departments – 21</p> <ul style="list-style-type: none"> • progressed to higher education – 509 • Student exchange programs • CSE & IT -International Internship Programme at the University Of Texas, Dallas, USA, • CSE & ECE -National University of Singapore, Singapore • Mechanical - Ni University, Germany • School of Bio & Chemical - MAHSA University, Malaysia • Mech, Chemical and MBA - Universiti Pahang Malaysia, Malaysia • School of Bio & Chemical - NUS, Singapore
43	Awards won by students for outstanding performance in sports/cultural activities	Yes	<ul style="list-style-type: none"> • 47 awards
44	Presence of Student Council and its activities / Representation of students on Academic and administration activities	Yes	<ul style="list-style-type: none"> • 21 SDC clubs • NSS, NCC, YRC
45	Sports and cultural events / competitions organized	Yes	<ul style="list-style-type: none"> • No. of events - 21
46	Registered and functional alumni association*/ alumni contribution	Yes	<ul style="list-style-type: none"> • Fully functional alumni association. Reg. No.- 33256 • Alumni contribution – Curriculum design and updation, Guest talks and skill development programs on recent Industrial technologies, Guidance talks on placement, higher studies, entrepreneurship and start ups. Rs.32,00,000
Governance, Leadership and Management			
47	Is Statutory committee meetings held periodically *	Yes	<ul style="list-style-type: none"> • IQAC meetings – 4 / year • Board of studies – 2 / Year • Board of Management – 4 / year • Academic Council – 3 / year • Finance committee – 2 / year • Planning and Monitoring committee – 1 / year • Purchase committee – 2 / year
49	Is e-governance implemented? *	Yes	<ul style="list-style-type: none"> • Institute website • Library management system • Online fee payment portal.

			<ul style="list-style-type: none"> • Online admission counseling • Online teaching - learning
	Performance appraisal system, promotional avenues	Yes	<ul style="list-style-type: none"> • Measured based on faculty's self appraisal form
50	Faculty and staff effective welfare measures *	Yes	<ul style="list-style-type: none"> • Tuition fee concession for wards of teaching and non teaching Faculty • Cash award for wards of faculty with high scores in the qualifying examinations • Paid sabbatical leave and maternity leave • Children day care facility / 15 days Summer camp • Annual master health check up / dental cleaning / medical leave / /Medical insurance / Compensation to deceased employee.
51	Financial support to attend conferences / workshops and membership fee of professional bodies	Yes	<ul style="list-style-type: none"> • Registration fee / travel fee for attending conference / FDP / Journal publications / membership fee are sanctioned as per the work tenure period.
52	Professional development / administrative training Programmes organized / attended	Yes	<ul style="list-style-type: none"> • 78 Programs organized • 568 Programs attended by faculty
53	Grants received for development and maintenance of infrastructure from govt./ non-govt. bodies	Yes	
54	Internal and external financial audits *	Yes	Financial audit – Once / year
56	Revenue generated from consultancy	Yes	<ul style="list-style-type: none"> • Offers consultancy services to 28 agencies • Total revenue generated - Rs.7,668,334
59	Facilities for / cultural activities, yoga and sports *	Yes	<ul style="list-style-type: none"> • Indoor Basketball Stadium • Play grounds / Cricket ground • Separate GYM for Boys & Girls • Yoga centre in hostel
60	Hostel facility / guest room facility / Secured Campus*	Yes	<ul style="list-style-type: none"> • Boys Hostel – 03 • Girls Hostel – 03
62	Infrastructure augmentation*	Yes	<ul style="list-style-type: none"> • Establishment of New / upgraded research facilities in Jeppiaar research park and IRC • Purchase of new equipments
63	Innovation and Start up cell*	Yes	<ul style="list-style-type: none"> • 44 Awards for Innovation won by Institution / faculty

			<ul style="list-style-type: none"> /research scholar / students • 2 start ups from TBI sponsored by DST-NSTDEB
64	Research Facilities	Yes	<ul style="list-style-type: none"> • 2 Research parks with 14 research centres.
65	Is library automated using ILMS / has digitization facility / subscription for e-Library resources/	Yes	<ul style="list-style-type: none"> • ILMS available (Autolib) • Knimbus provides remote access to all the e-resources in the library
Institutional Values and Best Practices			
74	Promotion of gender equity	Yes	<ul style="list-style-type: none"> • 6 Gender equity promotion programs are organized
75	Is facilities available for alternate sources of energy/ energy and water conservation/ management of degradable and non-degradable waste /e-waste management*	Yes	<ul style="list-style-type: none"> • 10 kW of solar roofed pavements • 0.5 KW Wind energy conversion system • Food waste, E-waste, biomedical waste, plastic waste are properly disposed to recyclers. • STTP plant
76	Green campus initiatives /audits on environment and energy/ disabled-friendly / Rainwater harvesting*	Yes	<ul style="list-style-type: none"> • Tree Plantation by exit graduates • Divyangjan friendliness facilities provided - 93 beneficiaries. • Rainwater harvesting facility is built. • Environmental and Energy Audits performed. • 6 Battery operated vehicles
77	Efforts/initiatives in providing an inclusive environment *	Yes	<ul style="list-style-type: none"> • Physical, geographical, cultural and social diversity among both student and Faculty • In certain programmes, students with physical disabilities, diverse social background and acid victims are admitted.
79	National and international commemorative days, events and festivals	Yes	<ul style="list-style-type: none"> • Faculties are awarded for research and publications on Teachers day.
80	Best practices	Yes	<ul style="list-style-type: none"> • 24 x 7 psychological counselling preserving the mental health of staff and students • Faculty are awarded with cash prize for publications in High Impact factor Journals. • Paperless administration • Village adoption and School adoption schemes

			<ul style="list-style-type: none"> • Technological solutions provided to villages through UBA schemes. • Semester abroad / faculty exchange programmes • Research efforts are directed towards sustainable development goals • Adopting "Swachha Bharat Abihyan".
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Dr. M.S. Godwin Premi



(T. VIJAYASHREE)



14/7/20

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INTERNAL QUALITY ASSURANCE CELL

ACADEMIC AND ADMINISTRATIVE AUDIT REPORT – EXTERNAL

ACADEMIC YEAR 2019-20

11.07.2020

S. No.	Parameter	Verification Yes/No	Observations / Suggestions
Curricular Aspects			
1	Is curriculum in line with local/national/regional/global needs and with PO, PSO	Yes	
2	Is the curriculum focus on employability / skill development/ entrepreneurship	Yes	Verified curriculum components
3	Is new course introduced and syllabus periodically updated	Yes	Verified BoS documents
4	Is CBCS / elective system implemented	Yes	Verified curriculum
5	Whether the issues of Environment and Sustainability, Gender, Human Values and Professional Ethics addressed by courses	Yes	
6	Is value added course/ field projects /research projects/ internships introduced and students enrolled	Yes	
7	Is Stakeholder feedback taken for the design and review of syllabus and action taken	Yes	Verified minutes of board of studies.
Teaching, Learning and Evaluation			
8	Is measures taken for supporting advanced learners and slow learners?	Yes	
9	Student – Full time teacher ratio	Satisfied	1:20
10	Is student centric method used for enhancing learning experiences?	Yes	
11	Is ICT enabled Teaching / Examination / evaluation practiced?	Yes	ICT enabled Teaching is practiced.
12	Number of full-time teachers with Ph.D		390
13	Number of teachers who received awards and recognitions	Yes	

14	Is grievances related to teaching - learning / examination / evaluation / facilities addressed?	Yes	
15	Availability /Dissemination /Attainment of POs, PSOs, Cos	Yes	Verified dissemination strategies and outcome attainment.
18	Average Pass Percentage	Yes	96.4 %
19	Is Student satisfaction survey (SSS) taken on teaching learning process / action taken?	Yes	
Research and Development			
20	Is Seed Money received for research?	Yes	- Suggested to increase the seed funding amount in order to encourage faculty and students with innovative ideas
21	Is national/ international fellowship received/ financial support for advanced studies/ research/ innovation and incentives provided by the institution?	Yes	- Fellowships received by researchers - Financial support for advanced studies can be improved.
22	Number of JRFs, SRFs, Post-Doctoral Fellows, Research Associates and other research fellows enrolled		- JRF and SRF – 14. Needs initiation for Post doctoral fellowship enrollment.
23	Is Extramural funding for Research /by Govt/ / Non-govt. agencies/Fund for organizing seminars and conferences received?	Yes	- Funding received for organizing events only in very few departments.
27	Eco system for innovations including Incubation centre and other initiatives	Yes	
28	Is workshops/seminars conducted on Research methodology, IPR, entrepreneurship, skill development	Yes	- Number of programs on entrepreneurship needs to be improved
29	Patents published/awarded		- 40 Granted patents and 64 published patents
30	Research papers / books and chapters / e-content / Citation Index/ h-index		- Good number of publications and book chapters - Good number of citations and H index is 73.
31	Extension activities in the neighbourhood community / awards received / programs conducted/ students participated	Yes	- Outreach Programmes organized
32	Collaborative activities/functional MoUs	Yes	- Actively collaborated with International and national organizations
	Awards and Recognitions	Yes	- Science Foundation Fellowship Award from National Institute of materials Science, Japan. - Recognitions from DST , ATAL incubation centre, AICTE, Govt.of Tamilnadu and Govt.of India

Infrastructure			
33	Facilities for smart class rooms / virtual rooms / conference rooms / furnished staff cabin / New laboratories	Yes	<ul style="list-style-type: none"> - New laboratories are established in school of EEE, computing and Mechanical. - All faculty are provided with furnished cabin. - Sufficient number of smart class rooms and conference room facilities are available.
34	ICT - enabled facilities	Yes	<ul style="list-style-type: none"> - Class rooms, conference halls, laboratories and auditoriums with ICT facilities
35	Student - Computer ratio / available bandwidth of internet	Yes	<ul style="list-style-type: none"> - 3:1 - Jio and BSNL networks (wired and Wi-fi)
36	Facilities for e-content development	Yes	
37	Budget allocation	Yes	<ul style="list-style-type: none"> - Verified finance committee minutes.
Student Support and Progression			
38	Students benefited by scholarships / career counselling/ guidance for competitive examinations	Yes	
39	Capacity development and skills enhancement initiatives	Yes	
40	Redressal of student grievances / ragging / Sexual harassment	Yes	<ul style="list-style-type: none"> - Student grievance cell
41	Students qualifying in state/ national/ international level examinations	Yes	<ul style="list-style-type: none"> - Verified database with students advisory bureau
42	Placement of outgoing students/ progressed to higher education/Capability enhancement programs for Placement	Yes	<ul style="list-style-type: none"> - Verified database with placement and students advisory bureau
43	Awards won by students for outstanding performance in sports/cultural activities	Yes	-
44	Presence of Student Council and its activities / Representation of students on Academic and administration activities	Yes	<ul style="list-style-type: none"> - Student chapters, student development clubs
45	Sports and cultural events / competitions organized	Yes	
46	Registered and functional alumni association*/ alumni contribution	Yes	
Governance, Leadership and Management			
47	Is Statutory committee meetings held periodically *	Yes	
49	Is e-governance implemented? *	Yes	
	Performance appraisal system, promotional avenues	Yes	
50	Faculty and staff effective welfare measures *	Yes	<ul style="list-style-type: none"> - Medical insurance, Dental cleaning, Tuition fee concession, Children day care facility
51	Financial support to attend conferences / workshops and membership fee of professional bodies	Yes	

52	Professional development / administrative training Programmes organized / attended	Yes	- To increase Programmes on administrative training
53	Grants received for development and maintenance of infrastructure from govt./ non-govt. bodies	Yes	
54	Internal and external financial audits *	Yes	
56	Revenue generated from consultancy	Yes	
59	Facilities for / cultural activities, yoga and sports *	Yes	- Sports Stadium, Cricket ground, GYM and Yoga centre facilities
60	Hostel facility / guest room facility / Secured Campus*	Yes	
62	Infrastructure augmentation*	Yes	- new laboratories established
63	Innovation and Start up cell*	Yes	- 3 registered start ups. Suggested to encourage product development and commercialization.
64	Research Facilities	Yes	• 14 research centers under 2 Research parks
65	Is library automated using ILMS / has digitization facility / subscription for e-Library resources/	Yes	
Institutional Values and Best Practices			
74	Promotion of gender equity	Yes	
75	Is facilities available for alternate sources of energy/ energy and water conservation/ management of degradable and non-degradable waste /e-waste management*	Yes	
76	Green campus initiatives /audits on environment and energy/ disabled-friendly / Rainwater harvesting*	Yes	
77	Efforts/initiatives in providing an inclusive environment *	Yes	
79	National and international commemorative days, events and festivals	Yes	
80	Best practices	Yes	- Village adoption and School adoption programs - Faculty motivation by way of Cash prize for research related activities. - Psychological counseling centre

Suggestions :

- To have institutional LMS
- To increase the seed funding amount in order to encourage faculty and students with innovative ideas
- To encourage product development and commercialization through TBI.
- Suggested to introduce course on publication ethics to Ph.D students.
- To introduce more Specialization and integrated programmes.

- To revise university IT policy
- More flexibility in CBCS

Observations :

Need improvements in the following areas.

- Financial support for advanced studies.
- Funding received for organizing events only in very few departments.
- Number of programs on entrepreneurship
- Programmes on administrative training
- Placement in core companies

Audit peer team committee members:



Dr. T. Thyagarajan
Dean, MIT Campus
Anna University



Dr. T. Shanmuganantham
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3/8/20

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